

TUKWILA METROPOLITAN PARK DISTRICT

**March 18, 2013 – 8:00 p.m.
Council Chambers – Tukwila City Hall**

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

CALL TO ORDER

Board President Seal called the Regular Meeting of the Tukwila Metropolitan Park District (MPD) to order at 8:02 p.m.

TUKWILA METROPOLITAN PARK DISTRICT COMMISSIONERS

Present were Joe Duffie, Verna Seal, Allan Ekberg, Kathy Hougardy, De'Sean Quinn, Kate Kruller.

TUKWILA METROPOLITAN PARK DISTRICT REPRESENTATIVES

Peggy McCarthy, Board Treasurer.

CITY OF TUKWILA OFFICIALS

David Cline, City Administrator; Rick Still, Parks and Recreation Director; Amy Kindell, Aquatics Program Specialist; Vicky Carlsen, Deputy Finance Director; Melissa Hart, Deputy City Clerk.

MOVED BY QUINN, SECONDED BY KRULLER TO EXCUSE BOARD MEMBER ROBERTSON FROM THE MEETING. MOTION CARRIED 6-0.

CITIZEN COMMENTS

Vanessa Zaputil, 15171 52nd Avenue South #5, commented that it was nice to have the pool open again and that the privacy changing areas were a popular feature. She noted that the volunteer painting of the locker rooms had been redone. She feels the MPD should not be billed for the time involved in repainting the locker room since this particular effort was specifically earmarked for volunteers to save money for the MPD.

CONSENT AGENDA

a. Approval of Minutes: 2/19/13

b. Approval of Vouchers:

March 4: #362704, 362742, 362781, 362823 in the amount of \$508,747.56

March 18: #130200, 362860, 362906, 362929 in the amount of \$16,386.70

MOVED BY DUFFIE, SECONDED BY KRULLER TO APPROVE THE CONSENT AGENDA AS SUBMITTED. MOTION CARRIED 6-0.

BUSINESS ITEMS

a. Capital project:

(1) Update from Parks and Recreation.

Rick Still, Parks and Recreation Director, announced that March 9th was the opening day for the pool and that it was well attended. There are a few things left to complete to wrap up the project, which should be finished by April 20th. The roofing project will be completed as weather permits, and the contractor punch list includes the consultant review of the design to ensure everything has been installed and performing correctly. McKinstry will oversee that all machinery meets the amount of energy savings as was promised.

The Board Members expressed positive comments about the pool renovations, to include high quality work, a welcoming environment, and something to be proud of.

(2) Amend Interlocal agreement with the City of Tukwila.

The amendment is for issuance of Long Term General Obligation Bonds in 2013 rather than 2012 due to market timing. The bonds are for financing the capital project at the Tukwila Pool.

MOVED BY QUINN, SECONDED BY HOUARDY TO AUTHORIZE THE BOARD PRESIDENT TO SIGN AN AMENDMENT TO INTERLOCAL AGREEMENT #12-008 WITH THE CITY OF TUKWILA REGARDING LONG-TERM GENERAL OBLIGATION BONDS. MOTION CARRIED 6-0.

b. Marketing update: logo, tagline and grand reopening

Mr. Still stated the Board directed TPAC (Tukwila Pool Advisory Committee) to work with staff on the pool marketing.

Bryan Nelson, TPAC Chair, reviewed the recommendations by the committee. He explained the committee worked several weeks, and committee consensus was for the tagline "Tukwila Pool, We're All In". The recommendation is to include the tagline with the logo since the logo is already finished. The committee also recommends the tagline be placed underneath the logo. The tagline captures the heart of "We're a community of pool users and supporters." There was also a recommendation to leverage the top three taglines for future marketing. The hope is to include them in marking for the grand opening.

Board Member Quinn expressed appreciation with the recommendation and commented that there was a lot of thought and effort in creating the tagline.

Board President Seal said the Board Members will discuss the new tagline during the Board Retreat (March 30, 2013) and appreciated the thought process that went in to designing the tagline. She thanked everyone for their effort and hard work.

Board Member Kruller voiced her support for the proposed tagline.

Board Member Ekberg feels the new tagline will help drive the mission and vision of the pool.

David Puki, 3748 South 152nd Street, stated he has reserved a dunk tank for the pool grand opening, and the funds raised will be to support the scholarship fund. He challenged the Board, City officials and members of the school district to participate in the dunk tank.

c. Scholarship Program

Mr. Still explained the scholarship program has been in effect for the past nine years and the process is a department procedure. There have been approximately 110-140 scholarships issued for patrons of the pool each year. The proposed scholarship program is in draft form for Board review. The proposed process is not required to be adopted by the Board; it will be used as a procedural document for granting scholarships.

Mr. Nelson said that on page 17 (of the agenda packet), they tried to outline the process in terms of how to best implement the program. The TPAC and staff tried to use what was already in place with the current scholarship program and looked at other MPDs and how they implement similar processes. It has been proposed that in partnership with the schools, children who are eligible for reduced lunch can qualify for pool program scholarships. This will help everyone and reduce duplicating efforts in qualifying children. Funding will be distributed seasonally and would be on a first come, first served basis and one scholarship per season can be awarded. However, if a child is progressing and wants to continue lessons, they can apply for and be awarded another scholarship for continuing lessons.

Ms. Zaputil feels awarding \$5,000 in pool program scholarships will not be a problem. She commented that there will be more advertising about the program, and the schools will be involved in getting the word out.

Board Member Kruller asked about how many scholarships will be awarded.

Mr. Nelson explained the number of scholarships depends on the amount of funding. If there were more applicants than scholarships available, alternative ways of awarding scholarship funds could be discussed.

Board Member Duffie asked whether the application forms are printed in any other language besides English. Mr. Nelson responded currently the forms are in English.

Board Member Quinn reported that there are translation resources out there to help people in filling out the applications. He wants to make sure people know how to sign up.

Mr. Nelson commented that although a deadline for submission of applications is a good idea, he felt that it would not serve any purpose to implement one before the program is established.

Board President Seal feels there will be things to be worked out as the program grows. The Girl Scouts use the reduced lunch letter program as a way to qualify girls who are interested in joining Girl Scouts at a reduced fee, and agreed the same qualification process could be used in regards to the pool scholarships.

Mr. Nelson reviewed the draft scholarship application form and offered to answer any questions.

Board President Seal recommended the forms be reviewed by the MPD attorney before implementation and then sent to the Board for final review.

Mr. Puki wanted to ensure that the application was simple and easy to understand.

Ellen Gengler, 13727 Macadam Road South, noted that the TPAC wanted to make sure the scholarships go to Tukwila residents and would like to suggest that recipients of any scholarships verify their residency. She also added that the Board may want to think about adding reporting requirements for staff before sending the application to legal for review.

d. Update on Board retreat planning and agenda

Board President Seal is working towards finalizing the retreat agenda and hopes to have it completed next week. The retreat will be held on March 30th and the Sustain Tukwila Pool (STP) group has volunteered to serve breakfast. Matters that are the result of the retreat will drive meetings and agendas for the remainder of the year.

REPORTS

- a. Commissioners – no report.
- b. Staff:
 - Capital Improvement Project update
 - Operations
 - Short-term agenda
- c. Tukwila Pool Advisory Committee (TPAC):
 - Agenda and minutes
 - Chairperson report

Long term agenda: Board Member Ekberg asked about the existing contract between the MPD and the City of Tukwila, which needs to be addressed by the Board as a short term agenda item. The lawyer contract that comes due at the end of June also needs to be on the Board's radar.

Board President Seal stated that both items mentioned above will be on included on the agenda for the retreat.

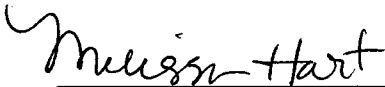
d. Next meeting is April 15, 2013.

ADJOURNMENT

9:15 p.m. MOVED BY QUINN, SECONDED BY KRULLER THAT THE TUKWILA METROPOLITAN PARK DISTRICT MEETING BE ADJOURNED. MOTION CARRIED 6-0.



Verna Seal, President, Board of Commissioners



Minutes by Lady of Letters
Reviewed by Melissa Hart, Deputy City Clerk