

TUKWILA METROPOLITAN PARK DISTRICT

December 12, 2011 – 6:00 p.m.
Council Chambers – Tukwila City Hall

BOARD OF COMMISSIONERS MEETING MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Ekberg called the Tukwila Metropolitan Park District (MPD) meeting to order at 6:02 p.m.

TUKWILA METROPOLITAN PARK DISTRICT COMMISSIONERS

Present were Joe Duffie, Joan Hernandez, Dennis Robertson, Allan Ekberg, Verna Seal, Kathy Hougardy, De'Sean Quinn.

TUKWILA METROPOLITAN PARK DISTRICT REPRESENTATIVES

Lisa M. Marshall, Park District Attorney; Peggy McCarthy, Treasurer.

CITY OF TUKWILA OFFICIALS

David Cline, City Administrator; Rick Still, Parks and Recreation Director; Amy Kindell, Aquatics Program Specialist; Kimberly Matej, Council Analyst; Melissa Hart, Deputy City Clerk.

CITIZEN COMMENTS

Vanessa Zaputil, 15171 52nd Avenue South, #5, distributed a handout to the Board of Commissioners on research conducted by the "Save the Pool" committee relating to pool covers and the anticipated savings in energy costs associated with utilizing a cover. She asked the Board to actively pursue and implement a pool cover for the Tukwila Pool.

PUBLIC HEARINGS

a. A resolution adopting the annual budget for the fiscal year 2011.

b. A resolution adopting the annual budget for the fiscal year 2012.

6:05 p.m. Board President Ekberg opened the public hearing.

Peggy McCarthy, Treasurer, explained the proposed budgets for 2011 and 2012 as outlined on pages 3 through 7 in the agenda packet, to include the Board's requested changes from the November 14, 2011 Meeting.

Board President Ekberg called for public comments.

Bryan Nelson, 3223 South 136th Street, explained the "Save the Pool" committee reviewed the proposed budgets for 2011 and 2012, and emailed their questions and concerns to the Board President and Clerk of the Board earlier today. Upon review of the 2011 MPD budget he noticed an \$87,000 increase over the City of Tukwila's adopted 2011 budget. He asked for clarification on the proposed budget increase.

Ms. McCarthy clarified the difference between the City's 2011 adopted budget and the proposed MPD budget is the combined amounts identified on page 13 of the agenda packet from line 7 in the amount of \$43,925 and line 17 in the amount of \$30,771, for a total of \$74,696. A portion of the MPD extra labor benefits were not included in the 2011 City Budget and are included in the MPD budget.

David Cline, City Administrator, explained staff can provide more detailed information if necessary.

6:13 p.m. Board President Ekberg closed the public hearing.

BUSINESS ITEMS

a. Approval of 11/14/11 meeting minutes.

MOVED BY SEAL, SECONDED BY HOUGARDY TO APPROVE THE NOVEMBER 14, 2011 MPD BOARD MEETING MINUTES. MOTION CARRIED 7-0.

b. A resolution adopting the annual budget for the fiscal year 2011.

The 2011 proposed budget provides funding for operation of the Metropolitan Park District from inception to the end of 2011 and includes expenditures for support services.

MOVED BY HOUGARDY, SECONDED BY QUINN THAT THE PROPOSED RESOLUTION BE READ BY TITLE ONLY. MOTION CARRIED 7-0.

Melissa Hart, Deputy City Clerk, read the proposed resolution by title only.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TUKWILA METROPOLITAN PARK DISTRICT ADOPTING THE ANNUAL BUDGET OF THE METROPOLITAN PARK DISTRICT FOR THE FISCAL YEAR 2011.

MOVED BY HOUGARDY, SECONDED BY QUINN THAT THE PROPOSED RESOLUTION BE ADOPTED AS READ. MOTION CARRIED 7-0 TO ADOPT RESOLUTION NUMBER 6.

c. A resolution adopting the annual budget for the fiscal year 2012.

The 2012 proposed budget provides funding for operation of the Metropolitan Park District for the 2012 fiscal year and includes expenditures for support services.

MOVED BY QUINN, SECONDED BY DUFFIE THAT THE PROPOSED RESOLUTION BE READ BY TITLE ONLY. MOTION CARRIED 7-0.

Melissa Hart, Deputy City Clerk, read the proposed resolution by title only.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TUKWILA METROPOLITAN PARK DISTRICT ADOPTING THE ANNUAL BUDGET OF THE METROPOLITAN PARK DISTRICT FOR THE FISCAL YEAR 2012.

MOVED BY QUINN, SECONDED BY SEAL THAT THE PROPOSED RESOLUTION BE ADOPTED AS READ. MOTION CARRIED 7-0 TO ADOPT RESOLUTION NUMBER 7.

d. Discussion on proposed 5-year financial plan and financial policies.

Peggy McCarthy, Treasurer, explained the proposed 5-year plan is conservative and similar to the plan that was presented at the November 14, 2011 Board meeting. Ms. McCarthy provided a detailed review of the proposed 5-year financial planning model and discussion topics as listed on pages 11 and 13 of the agenda packet. She stated staff recommends moving forward with securing bonds and funding to proceed with all of the proposed capital improvements at one time.

David Puki, 3748 South 152nd Street, asked for clarification on several line items included in the detailed review and clarification was provided.

Vanessa Zaputil, 15171 52nd Avenue South, #5, requested clarification on an overpayment by the MPD to the City for administrative support services as listed on line item 16 on page 12 of the agenda. She asked whether a refund issued by the City to the MPD would include interest.

Ms. McCarthy stated interest would not be included in a refund. She explained the current Interlocal Agreement between the MPD and the City does not have a provision for assessing interest to the City for an overpayment.

The Board of Commissioners asked clarifying questions of staff on the above topic.

David Puki, 3748 South 152nd Street, asked if there would be public discussion or participation relating to the bonding and the capital improvements to be made to the pool.

Board President Ekberg responded in the affirmative.

Vanessa Zaputil, 15171 52nd Avenue South, #5, stated it was her understanding the MPD will be responsible for demolition of the pool building at the expiration of the lease with the School District. She feels the CIP Reserve Fund balance as listed on line 10 of page 13 of the agenda packet is to cover the future building demolition.

David Cline, City Administrator, clarified the staff suggestion on proposed capital improvements and indicated the bonding will be brought forward in the first or second quarter of 2012.

e. Discussion on 2012 pool fees.

Rick Still, Parks and Recreation Director, explained it was discovered that user fees at Tukwila pool were, on average, 24% lower than fees at surrounding public pools. Therefore, user fees could be adjusted to become more competitive with surrounding pools and to help offset the operational costs.

Bryan Nelson, 3223 South 136th Street, explained the "Save the Pool" Committee discussed the issue of increased fees at their December 10, 2011 meeting. They feel the property tax increase for residents is their fee increase. Mr. Nelson stated the committee voiced their support for a non-resident fee increase and encourages marketing of pool passes for an increase in revenue.

David Puki, 3748 South 152nd Street, stated that in the past residents were willing to pay an increased pool fee to keep the pool operating, and he feels a slight increase is acceptable. Mr. Puki also agreed with the increased marketing for pool passes and programs.

The Board of Commissioners asked clarifying questions of staff on the above topic. It was determined there was Board support to increase non-resident pool usage fees beginning May 2012.

f. Discussion on proposed Citizen Advisory Committee and draft resolution.

Rick Still, Parks and Recreation Director, explained it is the desire of the Tukwila Metropolitan Park District Board of Commissioners to have continued community support and involvement with the district through the formation of a Citizens Pool Advisory Committee. The Citizens Pool Advisory Committee can be utilized to gain insight and advice from the community on various issues regarding the operations, programs, and promotion of the Tukwila Pool. Mr. Still distributed a Citizen Pool Advisory Committee formation timeline with 3 options for Board consideration.

The Board of Commissioners exchanged comments and asked clarifying questions of staff regarding the resolution. It was determined there was Board support to have staff move forward with Scenario No. 2 relating to the formation of the Citizens Advisory Committee, with appointments and confirmations planned for the February 13, 2011 Board meeting.

Christine Neuffer, 13813 37th Avenue South, thanked the Board for consideration of the formation of the Citizens Pool Advisory Committee. She conveyed the "Save the Pool" committee supported a diverse group of individuals including business members for the proposed committee.

MOVED BY SEAL, SECONDED BY DUFFIE THAT THE PROPOSED RESOLUTION BE READ BY TITLE ONLY. MOTION CARRIED 7-0.

Melissa Hart, Deputy City Clerk, read the proposed resolution by title only.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TUKWILA METROPOLITAN PARK DISTRICT AUTHORIZING THE CREATION OF THE TUKWILA METROPOLITAN PARK DISTRICT CITIZENS POOL ADVISORY COMMITTEE.

MOVED BY HOUARDY, SECONDED BY DUFFIE THAT THE PROPOSED RESOLUTION BE ADOPTED AS READ.*

MOVED BY EKBERG, SECONDED BY QUINN TO AMEND SECTION 1 OF THE RESOLUTION TO ADD "NO MORE THAN 2 MEMBERS SHALL BE NON-RESIDENTS." MOTION CARRIED 7-0.

***MOTION CARRIED 7-0 TO ADOPT RESOLUTION NUMBER 8, AS AMENDED.**

g. Future agenda items:

- (1) 2012 pool programs
- (2) Rental policy and guidelines
- (3) Tukwila School District collaboration

Rick Still, Parks and Recreation Director, relayed that the above items to be considered for future agendas were provided as information for the Board.

REPORTS

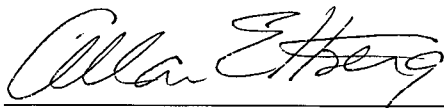
a. Board President Ekberg reported voucher totals for the period ending December 6, 2011 were \$277.09.

b. Staff:

- (1) Report on November 19, 2011 citizen group budget discussion and minute distribution.
- (2) Energy savings performance contracting information with staff recommendation for Board action early in 2012.
- (3) Next meeting is January 9, 2012.

ADJOURNMENT

7:15 p.m. MOVED BY EKBERG, SECONDED BY DUFFIE THAT THE TUKWILA METROPOLITAN PARK DISTRICT BOARD OF COMMISSIONERS MEETING BE ADJOURNED. MOTION CARRIED 7-0.



Allan Ekberg, President, Board of Commissioners



Melissa Hart, Deputy City Clerk