

TUKWILA METROPOLITAN PARK DISTRICT

October 10, 2011 – 6:00 p.m.
Council Chambers – Tukwila City Hall

BOARD OF COMMISSIONERS MEETING MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Ekberg called the Tukwila Metropolitan Park District meeting to order at 6:05 p.m.

TUKWILA METROPOLITAN PARK DISTRICT COMMISSIONERS

Present were Joan Hernandez, Dennis Robertson, Allan Ekberg, Verna Seal, Kathy Hougardy, De'Sean Quinn.

TUKWILA METROPOLITAN PARK DISTRICT REPRESENTATIVES

Lisa M. Marshall, Park District Attorney; Peggy McCarthy, Treasurer; Kimberly Matej, Interim Executive Director.

CITY OF TUKWILA OFFICIALS

Derek Speck, Interim City Administrator; Rick Still, Parks and Recreation Director; Malcolm Neely, Aquatics Program Coordinator; Robert Eaton, Parks and Recreation Project Manager; Amy Kindell, Aquatics Program Specialist; Bob Giberson, Public Works Director; Jack Pace, Community Development Director; Melissa Hart, Deputy City Clerk.

CITIZEN COMMENTS

There were no citizen comments.

BUSINESS ITEMS

a. **Approval of 9/12/11 meeting minutes.**

MOVED BY SEAL, SECONDED BY HOUGARDY TO APPROVE THE SEPTEMBER 12, 2011 MEETING MINUTES. MOTION CARRIED 6-0.

b. **Authorize the President of the Board of Commissioners to enter into an Interlocal Agreement between the City of Tukwila and the Tukwila Metropolitan Park District for interim financing and repayment.**

Peggy McCarthy, Metropolitan Park District Treasurer, explained the agreement has been drafted to document the terms and conditions of a loan from the City of Tukwila General Fund to the Park District to fund Park District operations. The loan will be in an amount not to exceed \$1.1 million. The general taxes levied by the Park District will not be collected and available to fund Park District operations until May 1, 2013.

The Commissioners asked clarifying questions of staff on the above topic.

MOVED BY ROBERTSON, SECONDED BY QUINN TO AUTHORIZE THE PRESIDENT OF THE BOARD OF COMMISSIONERS TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF TUKWILA AND THE TUKWILA METROPOLITAN PARK DISTRICT FOR INTERIM FINANCING AND REPAYMENT. MOTION CARRIED 6-0.

c. Extension of Interlocal Agreement with the City of Tukwila (Discussion).

Kimberly Matej, Interim Executive Director, explained the current Interlocal Agreement between the City of Tukwila and the Metropolitan Park District for support services is set to expire January 15, 2012. Her recommendation is to extend the agreement for 6-months, with an option to extend the agreement for an additional 6-month term.

The Commissioners exchanged comments and asked clarifying questions of staff on the above topic.

Dave Puki, 3748 South 152nd Street, explained that he has been researching some of the operational aspects of a Metropolitan Park District and how to best create a fully functioning, self-sufficient entity. He feels the Interlocal Agreement with the City should be extended for 1-year.

MOVED BY HOUGARDY, SECONDED BY ROBERTSON, TO AMEND THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF TUKWILA AND THE METROPOLITAN PARK DISTRICT FOR ONE YEAR, TO END JANUARY 15, 2013. MOTION CARRIED 6-0.

d. Proposed facility improvements.

In August 2010, Parks and Recreation Department staff presented a list of suggested capital/facility improvements to the Tukwila City Council for the Tukwila Pool. No improvements were made due to the impending land lease, ballot measure and possible closure. Now that the Metropolitan Park District has been formed, the Board should review the list of needed improvements and discuss related options for the improvements.

Rick Still, Parks and Recreation Director, explained a revised list of recommended improvements was provided in the agenda packet for this meeting as revised Exhibit 2. He relayed that additional data, to include information regarding financing, will be provided at the next meeting.

Christine Neuffer, 13813 37th Avenue South, stated the "Save the Pool" committee has listed their priorities as pool maintenance, energy efficiency, and safety. She feels the facility improvements should be considered in that order. She also stated many members of the committee are available to meet with City staff and tour the pool any Saturday.

Board President Ekberg asked the Parks and Recreation Department Director to work with the "Save the Pool" committee to schedule a pool tour for committee members.

6:37 p.m. Commissioner Duffie entered the Council Chambers

David Puki, 3748 South 152nd Street, commended Commissioner Robertson for asking the difficult questions relating to revenues and expenses. He would like to participate in a tour of the facility, and assist with identifying the immediate concerns for maintenance and future needs of the pool.

The Commissioners exchanged comments regarding the need for: a revised priority list of improvements; Parks and Recreation and Public Works staff working together on the proposed facility improvements; staff to providing a revenue outlook for the pool; Community Development staff researching available grants for energy upgrades and improvements; and facility improvement bonding information.

Peggy McCarthy, Metropolitan Park District Treasurer, explained the total debt service will be based on the total amount bonded for the capital improvements. Staff will not have precise numbers until there has been a decision on the total amount of improvements. Additionally, provided information on a local funding program through Washington State that staff is currently researching.

Board President Ekberg asked Ms. McCarthy to return to the next meeting with the financial information to include possible bonding scenarios and information on the Washington State funding program.

e. Citizen visioning concept (Discussion).

Board President Ekberg explained this item is for the Board to discuss the future vision of the pool. He provided two suggestions on this process. The first included a community meeting with ideas charted and discussed, and the second included the creation of a type of citizen advisory group.

Christine Neuffer, 13813 37th Avenue South, explained the "Save the Pool" committee has been operating for several months, and they are very interested in being part of an advisory committee to collaborate with the pool staff and the Park District Board to ensure efficient operations of the pool. She feels the formation of the MPD has created a new opportunity to re-establish a working relationship with the Tukwila School District. She expressed concern with the suggested roundtable / brainstorming sessions, as it is her opinion a Citizens' Advisory Committee would have more strength and power. She stated several members of the current committee have talents that could strengthen the partnership and ensure success.

The Commissioners exchanged comments about the above mentioned topic to include: include the City staff vision for the future of the pool; delay a citizen advisory committee for 6 months; and conduct a roundtable work session to discuss the immediate administrative issues.

Christine Neuffer, 13813 37th Avenue South, emphasized the work done by the "Save the Pool" committee. Several members of their committee have experience in accounting and involvement in other government commissions. She feels an advisory committee is very important.

It was determined staff would schedule a future work session between the Board of Commissioners and the "Save the Pool" committee to be held on a Saturday within the next couple of weeks.

MOVED BY ROBERTSON, SECONDED BY SEAL, TO EXTEND THE MPD BOARD OF COMMISSIONERS MEETING FOR AN ADDITIONAL 5 MINUTES. MOTION CARRIED 7-0.

REPORTS

Board President Ekberg announced that Kimberly Matej has provided her intent to step down as the Interim Executive Director. He explained that more information will follow at a future meeting.


Kimberly Matej, Interim Executive Director, distributed a memorandum identifying Metropolitan Park Districts within the State of Washington in response to Commissioner Quinn's request at the September 12, 2011 meeting. She also reported that the Park District's first land lease payment in the amount of \$10,995.00 has been submitted to the Tukwila School District.


Rick Still, Parks and Recreation Director, explained the formation of the Park District is very new, and the District does not have a brand or identity. He stated staff could work on a basic design of a possible logo and branding, or the Park District could contract with a firm to create a specialty design.

Board President Ekberg requested staff work on a basic design for presentation at the upcoming work session.

ADJOURNMENT

7:07 p.m. MOVED BY ROBERTSON, SECONDED BY SEAL THAT THE TUKWILA METROPOLITAN PARK DISTRICT BOARD OF COMMISSIONERS MEETING BE ADJOURNED. MOTION CARRIED 7-0.


Allan Ekberg, President, Board of Commissioners


Melissa Hart, Deputy City Clerk